



SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES
NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-32, ASSAM, INDIA

APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPT

(Particulars should be filled in by the candidate in his/her own handwriting)

1. Name of Candidate (in BLOCK CAPITAL) : _____
2. Father's Name : _____
3. Mother's Name : _____
4. Name of Examination : _____
5. Roll No. : _____
6. Examination Centre where appeared : _____
7. Name and address of Institute from where
appeared for the examination : _____
: _____
: _____
8. Name and address of Institute studying
at present : _____
: _____
: _____

9. Paper(s) and marks obtained in the paper(s) in which Re-evaluation is required:

Sl. No.	Title of the Paper (as indicated in question paper)	Serial No. of question paper (as indicated in question paper)	Date of examination held	Date of publication of result	Marks obtained	Maximum marks

10. Have you also applied for rechecking separately for any of the above paper(s) : Yes/No
11. If yes, please indicate Sl. No. above : _____
12. Details of online payment of requisite fees : _____

Amount of Fees paid	Online Receipt No. (Please enclose copy of E-Receipt)	Date of Payment

Signature of the candidate
(Signature must correspond to that in the examination application form)

Certified that _____ (Name of candidate) is a bonafide student of this institute and had appeared in the _____ Examination held on _____.

Forwarded for re-evaluation of the answer script(s) as applied for by the candidate.

Date : _____
Name of Institute : _____
Postal address of the Institute : _____

Principal/Head of the Institute
(Office seal)

FOR OFFICE USE ONLY

Verified and particulars found correct

Dealing Assistant

PROVISION FOR RE-EVALUATION OF ANSWER SCRIPTS

DEFINITION

Re-evaluation of Answer Scripts means the work is undertaken on receipt of a candidate's application in prescribed format and proper verification of the application form, to re-evaluate his/her answer scripts of the paper(s) applied for, to re-evaluate them afresh.

PRE-REQUISITES FOR RE-EVALUATION

1. A candidate desirous of applying for re-evaluation of his/her answer script(s) of paper(s) **will have to apply for re-evaluation within 7 (seven) days from the date of publication of results.** Application for re-evaluation of answer script(s) received after 7 days from the date of publication of results shall not be entertained.
2. Application for re-evaluation [upto maximum 3(three) papers] will have to be made by the candidate in prescribed format and particulars should be filled in by the candidate in his/her own handwriting.
3. Application must be verified and duly forwarded by the Principal/Head of the Institute to the University for consideration.
4. Signature of the candidate in the application form must correspond to that present on the application form for appearing in the examination.
5. **The students are to pay the requisite fee through online payment gateway available in SSUHS website (Fee Collect). A copy of E-Receipt is to be submitted along with the Application Form.**
6. **PLEASE ATTACH ORIGINAL MARKSHEET AND PHOTOCOPY OF ADMIT CARD attested by the Principal/Head of the College/Institute from where applicant appeared in the examination/Self attested.**
7. Application Form complete in all respects must be submitted in the University Office on working days during office hours. Incomplete application forms will be rejected straight away.
8. Re-evaluation for practical marks are not allowed.

RE-EVALUATION

1. Application form for re-evaluation shall be accepted only after verification of all particulars submitted by the candidate and found to be correct.
2. Re-evaluation of the answer script applied for by the candidate shall be conducted by a second examiner, appointed for the purpose, after which the University shall declare the result of the re-evaluation in the official website.
3. During the process of re-evaluation the answer script shall be re-evaluated afresh and the marks obtained on re-evaluation shall be declared and updated in all records. This shall be valid in those cases also where the marks obtained on re-evaluation is found to be less than that declared before it, **except**, in case of a candidate who had passed earlier but got fail mark during re-evaluation and in such case the previous mark shall prevail and no updating shall be made.
