



SRIMANTASANKARADEVAUNIVERSITY OF HEALTH SCIENCES
(A State University of the Govt. of Assam)
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No.SSUHS/77/2023/Ex/

Dated: 22-03-2023

NOTIFICATION
(No. Exam/7/2023)

It is to inform all concerned that the Srimanta Sankaradeva University of Health Sciences (SSUHS) appoints **Principal / Head of the Institute / Academic Director / Academic Head** (as the case may be) of the concerned College / Institution as **Officer-in-Charge** for all University Examinations. Therefore, it the duty of the Officer-in-Charge appointed by the University to act as **Liaising Officer** of the concerned **Examination Center** and/or **College/Institution** and communicate with the University in the matters related to the University Examinations.

However, the Officer-in-Charge may send his/her **Representative (only regular Academic Staffs of the concerned colleges/Institute)** to the University for examination related works along with an **Authorization Letter** carrying **Purpose of Visit, Full Name, Designation** and **Attested Signature of the Representative** duly signed by the Officer-in-Charge in the **Institutional Letterhead**. The Representative deputed by the Officer-in-Charge shall carry a **valid Identity Card** during his/her visit to the University.

The University shall not entertain any **Unauthorized** persons from now onwards.

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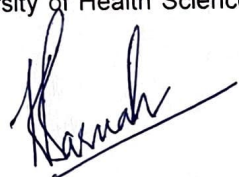
Controller of Examinations
Srimanta Sankaradeva University of Health
Sciences

Memo No.: SSUHS/77/2023/Ex/ **2463-2467**

Date: 22-03-2023

Copy to:

1. The Registrar, Srimanta Sankaradeva University of Health Sciences, Guwahati for information.
2. The Registrar (Academic), Srimanta Sankaradeva University of Health Sciences, Guwahati for information.
3. Deputy Controller of Examinations, Srimanta Sankaradeva University of Health Sciences, Guwahati for information and necessary action.
4. P.S. to the Hon'ble Vice Chancellor, Srimanta Sankaradeva University of Health Sciences, Guwahati for kind appraisal of the Hon'ble Vice Chancellor.
5. The University Website.


Controller of Examinations
Srimanta Sankaradeva University of Health
Sciences