



SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES

(A State University of the Govt. of Assam)

NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-781032, ASSAM

Phone: 06026177313(O) E-mail: ssuhs_assam@yahoo.in Website: www.ssuhs.in

No: SSUHS/313/2023/3494

Dated: 20-05-2023

Advertisement

Applications are invited for the post of Deputy Registrar of Srimanta Sankaradeva University of Health Sciences from candidates who are Indian nationals and fulfil the eligibility criteria as provided in the detailed advertisement available in the University website www.ssuhs.in. The filled in application form along with a Demand Draft of Rs.2000/- (Rupees two thousand) only, as non-refundable application fee drawn in favour of "Srimanta Sankaradeva University of Health Sciences" payable at SBI, GMC Branch, Guwahati should reach to the Registrar, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam on or before **20th June, 2023**. Those in employment must submit a No Objection Certificate from the present employer along with the application or at the time of interview.

Candidates selected for interview will have to appear before the Selection Committee at their own cost, when called for.

(Dr. Sujit Bordhan)
Registrar

Srimanta Sankaradeva University of
Health Sciences

Memo No. SSUHS/313/2023/3494-A

Dated: 20-05-2023

Copy to:

1. The Director of Information and Public Relations, Assam, Dispur, Guwahati-781006. He is requested to arrange for publication of the above Advertisement in one leading English Daily and one Assamese Daily Newspaper.
2. University Website/ Notice Board.
3. Office File.



(Dr. Sujit Bordhan)
Registrar,

Srimanta Sankaradeva University of
Health Sciences



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ADVERTISEMENT

The Srimanta Sankaradeva University of Health Sciences invites applications for the following post from candidates having Indian citizenship as defined in Article 5 to 8 of the Constitution of India, and having requisite qualifications and experiences, for recruitment to various posts, as shown below:

Name of the Post	Number of Post, Qualification and Pay Scale
Deputy Registrar	<p>Number of Post: 1(one) UR</p> <p>Appointment shall be made for a period of 5(five) years or upto the attainment of 62(sixty two) years of age, whichever is earlier. Candidates already in service in State Govt. / Central Govt. / Autonomous Bodies shall apply through proper channel and shall have to submit NOC from present employer allowing deputation/ lien as may be applicable, if selected.</p> <p>Pay Scale: Pay Band of Rs.78,800 /- to Rs.2,09,200/- + other allowances as admissible as per rules (Academic Level 12)</p> <p>Qualifications & Experience required for the Post: PG Degree in any branch of Medical Sciences from any recognized University or Master Degree in any discipline with at least 55% of marks or an equivalent grade with Ph.D.</p> <p>For Medical Candidates: Assistant Professor with minimum 5 years teaching/research experience or</p> <p>For Non-Medical Candidates: 9 (nine) years of experience as Assistant Professor in the Academic Level 10.</p> <p>Desirable: Experience in Educational Administration or Comparable experience in research establishment and / or other institutions of higher education or 5 years of administrative experience as Assistant Registrar, or in equivalent posts. Medical candidates must possess Basic Course in Medical Education. Functional computer literacy.</p>



Prescribed application form is available in the website: www.ssuhs.in. The candidate may download the application form from the website. Application in any other form will not be accepted. The soft copy of the filled in application form is also to be sent to University E-mail: ssuhs_assam@yahoo.in

The application must be submitted in a sealed cover marked “**APPLICATION FOR THE POST OF DEPUTY REGISTRAR**” addressed to the Registrar, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam **on or before 20th June, 2023**. Those in employment must submit a “No Objection Certificate” from the employer along with the application or at the time of interview.

Incomplete Applications and Applications received after the last date shall be summarily rejected. The applicants are to pay a non-refundable application fee of Rs.2000/- (Rupees two thousand) only through Demand Draft in favour of “*Srimanta Sankaradeva University of Health Sciences*”, payable at SBI GMC Branch.

Only shortlisted candidates shall be called for interview. Candidates selected for interview will have to appear before the Selection Committee at their own cost, when called for.

Any addendum/ corrigendum shall be posted only in the University website.



(Dr. Sujit Bordhan)
Registrar,
Srimanta Sankaradeva University of
Health Sciences

Memo No. SSUHS/313/2023/3495-99

Dated: 20-05-2023

Copy to:

1. The PPS to the Hon'ble Chief Minister of Assam & Hon'ble Chancellor of SSUHS.
2. The Commissioner & Secretary to the Govt. of Assam, Medical Education & Research Department, Dispur, Guwahati-06.
3. The Director of Medical Education, Assam, Sixmile, Khanapara, Guwahati-22.
4. The Director of Information and Public Relations, Assam. He is requested kindly to arrange for publication of the above Advertisement in leading daily newspapers.
5. The P.S. to the Hon'ble Vice Chancellor of Srimanta Sankaradeva University of Health Sciences for kind appraisal of the Hon'ble Vice Chancellor.



(Dr. Sujit Bordhan)
Registrar,
Srimanta Sankaradeva University of
Health Sciences



**Format of Application for the post of Deputy Registrar of Srimanta Sankaradeva University
of Health Sciences, Guwahati, Assam**

Affix the
latest
passport
size Photo

(Applicant is requested to type the information in the following format and can add more lines in the format wherever required.)

1. General information of applicant

Name (In capital letters)	
Age as on 01.01.2023	
Correspondent Address	
Phone No.	Mobile No: Landline No:
E-mail	

2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria:

S. No.	Post held	Organization	Nature of duties	Experience (In Years and Months)

4. Educational Qualification as per eligibility criteria

S. No.	Qualification	University	Year	Subject(s)/ Topic(s)	Percentage	Division etc.

5. Experience/post(s) responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.					
2.					
3.					
4.					
5.					
6.					
6.					
7.					

6. Other academic Exposure/Achievement, if any

Sl. No.	Post/ Assignment	Organization / University	Area of Assignment	Duration		
				From	To	(In Years & Months)

7. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others(specify	

B. Publication:

Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:.....

S. No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

C. Participation and scholarly presentation in seminar/conference etc:

a. National

S. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

b. International

Sl. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

8. Research Project:

Sl. No.	Client/Organization's name	Nature of project	Duration of project	Amount of grant (Rupees)

9. Honours/Awards & Fellowships for Outstanding work:

S. No.	Name of Award/Fellowship	Elected/Honorary Fellow	Awarded by	Year of Award

10. Strengths (100 words)

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11. Your Vision for the University (upto 500 words)

12. Details of Referee, if any

S. No.	Name of the Referee	Post held by Referee	E-Mail	Phone No.	Mobile

13. Details of application fees paid:

Amount Paid	Demand Draft No.	Date

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of **Deputy Registrar** as per Act/Statutes etc. and other applicable rule.

Place:

(Signature of the Applicant)

Date: