



SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES

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NOTIFICATION

**Guidelines for Authors and Contributors of
“University Journal of Medical Sciences, SSUHS”**

Aim and scope of the Journal

Srimanta Sankaradeva University of Health Sciences (SSUHS) is a State University under the Government of Assam. The University recognizes the need for promoting medical education and research specific to the problems and needs of the region and aims to encourage students, faculties and researchers to focus on medical problems and health issues of the region and seek specific solution. In addition to basic discipline of modern biomedical research, the university promotes operational and translational research peculiar to this region. The need for a journal relating to the research work happening in the region was a long felt necessity. “University Journal of Medical Sciences, SSUHS” aims to publish original research, review article, letters to the editor, short communication, case series / report. The journal also plans to bring out special issues from time to time.

Open Access Policy:

Research should be fully available to everyone, everywhere. That’s why our journal is committed to Open Access.

Free to Read: You can read, download, copy, distribute, print, search or link to the full text of all articles and materials published in this journal without asking for permission or paying any fees.

Ethical Consideration

All manuscripts submitted to the journal must comply with the laid down ethical guidelines. Copy of Institutional Ethics Committee Clearance and Patient Consent form and information sheet has to be submitted as relevant. Conflict of interest and financial disclosures, if any, should be made.

Manuscript Submission and Editorial Process

All communication will happen online. Following submission of a manuscript, the editor will review the manuscript for originality, scientific or technical adequacy, significant message. On meeting these requirements, the manuscript will be processed for the next step. The manuscript will be sent to three or more subject experts. The whole review process will be blinded. The reviewers will comment on lines of acceptance, acceptance with modification, rejected etc. The inputs by reviewers for modification will be forwarded to the corresponding author. This process will continue till the author, reviewer and editor agree to the final manuscript.

The next step comprises for editing the manuscript for grammatical, print style and format by the editorial team. The corrected manuscript will be sent to the corresponding author prior to the finalization for proof-check.

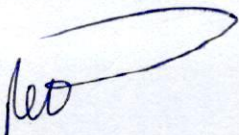
Authorship Criteria, Contributor Detail and Conflict of Interest

Order of authorship and corresponding author will be as submitted in the manuscript. The editorial board will not take responsibility for the same. Each author has to declare his/her contribution in the manuscript as applicable. Author should declare any compelling or conflict of interest. The authorship criteria will be as per International Committee of Medical Journal Editors (ICMJE) recommendation, which is as mentioned below:

- A. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
- B. Drafting the work or revising it critically for important intellectual content; AND
- C. Final approval of the version to be published; AND
- D. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

Guidelines for Authors and Contributors

- Articles should be accompanied by a declaration from all authors that it is an original work and has not been submitted or is under process for publication in any other journal.
- The submitted manuscript has to be in the following format –
 1. Title page (This should include) -
 - a. Type of Article
 - b. Title of the article
 - c. Name and affiliation of all authors
 - Degree, department, designation, institution
 - Name, address, e-mail and telephone no. of corresponding author



- d. Total number of pages, photographs, tables is to be mentioned.
- e. Word count (Exclude photograph, tables and reference)
- f. Source of funding, if any
- g. Acknowledgement
- h. Ethical guideline compliance

2. The article

The manuscript should not contain author's name anywhere beyond the title page. The font style and size has to be as specified. The page should be numbered consecutively. Depending on the nature of article the following format has to be followed.

- Articles are to be submitted only in .doc or .docx format, with 'Times New Roman' font of size 12 with a line gap of 1.5 times.
- For referencing Vancouver format is to be followed: Reference No in [] square bracket in main article.
- Presently the Articles are to be sent to the mail ID academic ssuhs@yahoo.com
Authors are requested to kindly check for the link for the online submission of the articles which will be notified as the website is under construction at present.

(Guidelines for Articles)

Original Research Article

(Total word count 3000 excluding abstract and bibliography, tables and figures)

1. Abstract (250 words approx.)
2. Introduction
3. Material/Method – It is desirable to follow up the reporting guideline for specific study design as below:

CONSORT	-	RCT
STROBE	-	Observational study
STARD	-	Study for diagnostic accuracy
Quorum	-	Systematic Review and meta-analysis

Appropriate statistical method, exact P value and confidence interval where relevant should be shown.



4. Results – Should be in a logical manner. Restrict tables and figures to only those deemed absolutely necessary. Do not repeat in the data all text and values shown in table but summarize only those important to drive the point.
5. Discussion.

Review article

Should be not more than 2500 words with a summary of 250 words. Person submitting a review article must have sufficient work in the said field or considered expert in the field.

Short Communication

Should be an original research article in brief. It should be around 1500 and structured in the **introduction, methods, results, and discussion (IMRAD)** format.

Case studies / Case Series

New interesting cases can be reported. The article should be around 1000 words (excluding abstract and summary).

Letters to editor

Letters relevant to the field are welcome for publication. It may be related to observations on previously published article or original view of author to some observation.

[All reference, table, figure has to follow **International Committee of Medical Journal Editors (ICMJE)** recommendations.]


[Prof. (Dr.) Rocket Chandra Brahma]

Registrar (Academic)

Srimanta Sankaradeva University of Health
Sciences

Memo No. SSUHS/138/2021/ 3252-57

Dated: 7/5/23

Copy to:

1. The Director of Medical Education, Assam. Sixmile, Khanapara, Ghy-22 for information.
2. The Principal/Director, All affiliated colleges/institutes under SSUHS for information.
3. All officers of SSUHS for information.
4. Dean of SSUHS [Allopathic Medicine, Ayurvedic Medicine, Dental Science, Paramedical Sciences, Pharmacy, Nursing, Homeopathic] for information.
5. The P.S. to the Hon'ble Vice Chancellor, Srimanta Sankaradeva University of Health Sciences for kind appraisal of the Hon'ble Vice Chancellor.
6. SSUHS website.


Registrar (Academic)

Srimanta Sankaradeva University of Health
Sciences